



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

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September 19, 2011

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A
LETTER OF INTENT FROM THE NATIONAL QUALITY FORUM**

This is to inform you that I am exercising the delegated authority approved by your Board on April 19, 2011, to accept and execute grants and awards from federal, State, and other public and private agencies in amounts not to exceed \$100,000 per term, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept a Letter of Intent (LOI) from the National Quality Forum (NQF) for the period of September 6, 2011 through November 15, 2011, in the amount of \$31,398, in anticipation of a forthcoming agreement for an estimated total amount of \$62,796, to prepare an environmental scan and a commissioned paper for NQF's population health project. Acceptance of the LOI allows the Department of Public Health (DPH) to begin work on the project and provide a first draft of the commissioned paper.

On August 29, 2011, DPH submitted a proposal to NQF in response to an invitation to bid on a project to prepare a paper on population health measures. The paper will focus on two of the public health system partners whose vision and mission are primarily dedicated to improving health – the clinical care system and the governmental public health system – and identify/propose a shared set of population health outcomes that both systems agree are a priority area for disease prevention and health promotion activities. The paper will also include a set of shared provider level activities and related performance measures that collectively represent the work done within each system that influences population health outcomes. During the term of the LOI, the NQF and DPH will negotiate a definitive agreement governing this project and DPH will notify your Board of its execution, subject to review and approval by County Counsel.

County Counsel has reviewed and approved the LOI as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:ev
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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors